## **OUR OFFICE POLICY**

Thank you for choosing Dental Implant Partners as your dental provider. In order to make our relationship work more effectively, we would like to make you aware of our office policy.

While we very much value our patients, failure to keep scheduled appointments may result in a \$75 charge. Our cancellation policy requires a telephone call at least two business days (48 hours) prior to scheduled appointments to avoid a cancellation charge. If you need to cancel or reschedule, please call our office at 415-391-5207 Monday - Friday 8 am - 5 pm.

Payments for dental services are due in full on the day of your dental appointment, unless other arrangements are made in advance.

We accept Cash, Checks, All types of Credit Cards or Debit Card.

For those patients who have dental insurance, we are happy to process your claims for maximum reimbursement. However, any portion that is not covered by insurance is due on the day of your appointment unless other arrangements have been made in advance. Please let us know if you have any questions regarding our office policy.

I have read and understand the office policy as outlined above. I understand my financial responsibility.

Signature		
Relationship to Patient	 3.34	17.5
Date		